CALL TO ORDER

Mayor Raffay called the March 24, 2025, meeting of the Green Township Committee to order at 7:01 p.m.

PLEDGE OF ALLEGIANCE

ADEQUATE NOTICE: Mr. Zschack read the statement of adequate notice.

ROLL CALL: Present: Margaret "Peg" Phillips, Bader Qarmout, Michael Rose, and Mayor Virginia "Ginnie"

Raffay

The Township Clerk noted that DeYoung will be joining Executive Session via conference call.

Absent: James DeYoung

Qarmout motioned to excuse the absent member

Seconded: Rose Discussion: None All were in favor.

Also present: Mark Zschack, Township Clerk; Ursula Leo, Township Attorney; Linda Di Lorenzo, CMFO; and

Patty DeClesis, Deputy Clerk

APPROVAL OF AGENDA: Mayor Raffay requested a motion to approve the agenda.

Motion: Phillips Seconded: Rose Discussion: None All were in favor.

OPEN PUBLIC SESSION #1: Mayor Raffay opened the meeting for public comments.

Scott Bozzone asked if there is a way to compare budgets year to year. It was explained that the budgets from previous years can be viewed on the Township website.

There being no further public comments offered, Mayor Raffay closed Open Public Session #1.

CONSENT AGENDA:

1. RESOLUTIONS:

a. Resolution 2025-65 - Proclaim April as Child Abuse Prevention Month

2. *CORRESPONDENCE:* (Acceptance for Filing of the Following)

- a. Hampton Township Resolution Adopted February 5, 2025, Authorize Public Referendum To Continue Sussex County Farmland Preservation, Recreation and Open Space Trust Fund
- b. Notice of Board of Public Utilities Virtual Public Hearing Scheduled for March 31, 2025
- c. Town of Newton Resolution Adopted March 10, 2025, To Support Publishing Legal Notices on Official Government Websites

3. REPORTS: (Acceptance for Filing of the Following)

- a. Treasurer's Report January 31, 2025
- b. Tax Collector's Report February 2025
- c. Animal Control Report February 2025
- d. Green Township Municipal Court Cashbook Report February 2025
- e. Green Township Volunteer Fire Department Call Report February 2025
- f. Permit Fee Log Report February 2025

Qarmout motioned to move Consent Agenda

Seconded: Rose Discussion: None Upon roll call vote:

Ayes: Phillips, Qarmout, Rose, Mayor Raffay

Nays: None Abstentions: None Absent: DeYoung

DISCUSSIONS: None

OLD BUSINESS: None

NEW BUSINESS:

a. Resolution 2025-66 - Cancel Balance in Grant Fund-Local Recreation Improvement

Motion: Phillips
Seconded: Qarmout
Discussion: None
Upon roll call vote:

Ayes: Phillips, Qarmout, Rose, Mayor Raffay

Nays: None

Abstentions: None Absent: DeYoung

b. Resolution 2025-67 - Introduce 2025 Budget (Public Hearing scheduled for April 21, 2025)

Motion: Rose

Seconded: Qarmout Discussion: None Upon roll call vote:

Ayes: Phillips, Qarmout, Rose, Mayor Raffay

Nays: None Abstentions: None Absent: DeYoung

c. Resolution 2025-68 - Developers Escrow Trust (02/12/2025 to 03/12/2025)

Motion: Rose Seconded: Phillips Discussion: None Upon roll call vote:

Ayes: Phillips, Qarmout, Rose, Mayor Raffay

Nays: None Abstentions: None Absent: DeYoung

d. Resolution 2025-69 - Bills List (02/28/2025 to 03/12/2025)

Motion: Qarmout Seconded: Phillips Discussion: None Upon roll call vote:

Ayes: Phillips, Qarmout, Rose, Mayor Raffay

Nays: None

Abstentions: None Absent: DeYoung

e. Resolution 2025-70 - Vacation Carryover

Motion: Rose

Seconded: Qarmout Discussion: None Upon roll call vote:

Ayes: Phillips, Qarmout, Rose, Mayor Raffay

Nays: None Abstentions: None Absent: DeYoung

f. Minutes ready for approval - March 3, 2025, regular meeting and executive session

Motion: Phillips Seconded: Qarmout Discussion: None Upon roll call vote:

Ayes: Phillips, Qarmout, Mayor Raffay

Nays: None

Abstentions: Rose Absent: DeYoung

MATTERS FROM THE TOWNSHIP CLERK: Mr. Zschack noted the following matters:

The Township Clerk announced that two petitions were received for Township Committee. Petitions for 6 of 8 positions for the Republican County Committee were received.

MATTERS FROM THE GOVERNING BODY:

Phillips provided no report.

Qarmout noted that April is Child Abuse Prevention Month; it is wonderful that this is focused on "preventing".

Rose thanked the DPW for the improvements made to Wesley Field. Rose asked if there had been any further feedback from residents on the increased traffic control. The Township Clerk responded that one letter was received concerning Hibler Road. There has been positive chatter on social media.

Mayor Raffay commented that she attended the March 12th Board of Education Meeting. The Board of Ed has done a lot of work. Mayor Raffay commented that on March 20th a meeting was held at the Green Township Municipal Building with Mayors and Township Clerks from the towns that do not have their own police department. Mayor Raffay thanked the Township Clerk and Deputy Clerk for an excellent job. These meetings will be held every six months to allow continued communications with the State Police and the Sheriff's Department. Mayor Raffay commented that Wesley Field looks really good. Mayor Raffay noted that an open meeting will be held on March 28th at 2:00 p.m. at the Sussex County Courthouse regarding the State budget.

MATTERS FROM THE TOWNSHIP ATTORNEY: The Township Attorney provided an update on affordable housing. The New Jersey Builders Association challenged the townships' number of units obligation for the fourth round. The Judge and Special Judicator have been assigned and have until the end of the month to determine the number. A settlement session is scheduled for Thursday, March 27th.

MATTERS FROM THE SUPERINTENDENT OF PUBLIC WORKS: Not in attendance.

OPEN PUBLIC SESSION #2: Mayor Raffay opened the meeting for public comments.

Marie Bilik speaking on behalf of the Board of Education explained the preliminary budget that was presented. Special Counsel has been hired to pursue negotiations with Newton High School regarding the increase in tuition.

There being no further public comments offered, Mayor Raffay closed Open Public Session #2.

EXECUTIVE SESSION: Resolution ES2025-05

- Potential Acquisition of Real Property Rail Trail
- Potential Acquisition of Real Property Block 16, Lots 19 & 20 and Block 35, Lots 2 & 3.02
- Potential Acquisition of Real Property Block 107, Lot 6 and Block 76, Lot 5
- Attorney Client Advice Potential Lease/Purchase of Township Property

Rose motioned to enter Executive Session at 7:26 pm

Seconded: Qarmout Discussion: None Upon roll call vote:

Ayes: Phillips, Qarmout, Rose, Mayor Raffay

Nays: None

Abstentions: None Absent: DeYoung

The Committee returned to Open Public Session at 9:13 p.m.

Qarmout motioned to adjourn Executive Session and return to Open Public Session

Seconded: Phillips Discussion: None All were in favor.

Mayor Raffay noted the next Township Committee Meeting (Student Government Day) is scheduled for Monday, April 7, 2025, at 7:00 p.m.

ADJOURNMENT:

Rose motioned to adjourn at 9:14 p.m.

Seconded: Oarmout Discussion: None All were in favor.

*ALL RESOLUTIONS AND ORDINANCES ARE ATTACHED TO AND MADE PART OF THESE MINUTES

Mark Zschack, RMC

Township Clerk

Date Approved: April 7, 2025

RESOLUTION 2025-65 TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN COUNTY OF SUSSEX, STATE OF NJ

APRIL IS CHILD ABUSE PREVENTION MONTH PROCLAMATION

WHEREAS, child abuse and neglect are a complex and ongoing problem in our society, affecting many children in Sussex County; and

WHEREAS, every child is entitled to be loved, cared for, nurtured, feel secure and be free from verbal, sexual, emotional and physical abuse, and neglect; and

WHEREAS, child abuse and neglect not only directly harm children, but also increase the likelihood of criminal behavior, substance abuse, health problems, and risky behavior;

WHEREAS, the effects of child abuse are felt by communities as a whole, and need to be addressed by the entire community;

WHEREAS, effective child abuse prevention programs succeed because of partnerships among families, social service agencies, schools, religious and civic organizations, law enforcement agencies, and the business community;

NOW THEREFORE BE IT RESOLVED, that Green Township does proclaim April as Child Abuse Prevention Month, and calls upon all citizens, community agencies, faith groups, medical facilities, and businesses to increase their participation in our efforts to support families, thereby preventing child abuse and strengthening the communities in which we live.

DATED: March 24, 2025

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on March 24, 2025.

Mark Zschack, RMC, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung						\checkmark
Phillips			\vee			
Qarmout	√				15	2
Rose			√			
Mayor Raffay			V			

RESOLUTION 2025-66 TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN SUSSEX COUNTY, NEW JERSEY

CANCEL BALANCE IN GRANT FUND-LOCAL RECREATION IMPROVEMENT

BE IT RESOLVED that the Township Committee of the Township of Green in the County of Sussex and State of New Jersey authorizes the CFO to cancel the following balance in the amount of \$2,515.15 in the Grant Fund-Local Recreation Improvement Grant to State & Federal Grants Receivable.

FROM:

Local Recreation Improvement Grant

\$2,515.15

02-213-40-728-200

TO:

State and Federal Grants Receivable

\$2,515.15

02-117-03

DATED: March 24, 2025

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on March 24, 2025.

Mark Zschack, RMC, Township Clerk

cc: Linda Di Lorenzo, CFO

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung						\checkmark
Phillips	√		V			
Qarmout		√	V			
Rose			V			
Mayor Raffay			$\sqrt{}$			

RESOLUTION 2025-67 TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN SUSSEX COUNTY, NEW JERSEY

INTRODUCE 2025 BUDGET

BE IT RESOLVED that the Local Municipal budget of the Township of Green, County of Sussex, New Jersey for the fiscal year 2025 be approved by the Township Committee of the Township of Green, and the Clerk is hereby instructed to advertise in the New Jersey Herald, and that a final public hearing before passage will be held on April 21, 2025, at 7:00 p.m. at the Municipal Building and that said budget shall authorize total general appropriations of \$4,307,410.91 and the anticipated revenues of \$1,212,800.91 leaving an amount to be raised by taxes for municipal purposes of \$3,094,610.00.

DATED: March 24, 2025

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on March 24, 2025.

Mark Zschack, RMC, Township Clerk

cc: Linda Di Lorenzo, CMFO

TREEOTH OF THE										
	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT				
DeYoung						$\sqrt{}$				
Phillips			\checkmark							
Qarmout		√	V							
Rose	√		1							
Mayor Raffay			V							

RESOLUTION 2025-68 TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN COUNTY OF SUSSEX, STATE OF NJ

DEVELOPERS ESCROW TRUST (02/12/2025 to 03/12/2025)

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY that the List of Bills for the Developers Escrow Trust dated from 02/12/2025 to 03/12/2025 attached to and made a part of this Resolution is hereby accepted and approved for payment.

DATED: March 24, 2025

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a regular meeting held on March 24, 2025.

Mark Zschack, RMC, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung						$\sqrt{}$
Phillips		√	$\sqrt{}$			
Qarmout			$\sqrt{}$			
Rose	√					
Mayor Raffay			$\sqrt{}$			

List of Bills - (1410101002) CASH - Developers Escrow-Provident Bank DEVELOPERS ESCROW TRUST Meeting Date: 03/11/2025 For bills from 02/12/2025 to 03/12/2025

eck#	Vendor	24	Description		Payment	Check Total
7629	1908 - Brady & Correale, LLP		PO 16414 LU2309 Sak	s Properties, LLC	140.15	
			PO 16785 LU2423 Obo	lensky	234.85	375.00
7630	1937 - Harold E. Pellow & Associates,	Inc.	PO 17028 LU2309 SAK	S Properties LLC	30.00	
			PO 17029 RO2312 Eli	zabethtown Gas	19.25	
			PO 17030 RO2318 Eli	zabethtown Gas	19.25	
			PO 17031 RO2322 Eli	zabethtown Gas	19.25	
			PO 17032 RO2323 Eli	zabethtown Gas	19.25	
			PO 17033 RO2328 Eli	zabethtown Gas	19,25	
			PO 17034 RO2407 Eli	zabethtown Gas	19.25	
			PO 17035 RO2412 Eli	zabethtown Gas	38.50	184.00
7631	1937 - Harold E. Pellow & Associates,	Inc.	PO 17036 RO2413 Eli	zabethtown Gas	19.25	19.25
	TOTAL					578.25
al to be	paid from Fund 14 DEVELOPERS ESCROW TRU	ST	578.25			

578.25

RESOLUTION 2025-69 TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN COUNTY OF SUSSEX, STATE OF NJ

BILLS LIST (02/28/2025 to 03/12/2025)

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY that the List of Bills dated from 02/28/2025 to 03/12/2025 attached to and made a part of this Resolution is hereby accepted and approved for payment.

DATED: March 24, 2025

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a regular meeting held on March 24, 2025.

Mark Zschack, RMC, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung						\checkmark
Phillips			\vee			
Qarmout	\vee		√			
Rose						
Mayor Raffay			1			7,71

List of Bills - CLEARING ACCOUNT (FUND 01 02 04 12 19) Meeting Date: 03/17/2025 For bills from 02/28/2025 to 03/12/2025

	Check Worden 24 Description Payment Check Total									
Check#	Vendor	Descri	ption	Payment	Check Total					
				15 000 00	45 000 00					
357	541 - Appraisal Systems, Inc.	PO 16622		15,000.00	15,000.00					
13358	14 - Blue Diamond Disposal, Inc.	PO 16834	2025 Waste & Recycling Collection	55,000.00	55,000.00					
13359	1908 - Brady & Correale, LLP		Land Use Board Legal Services 2025	533.55	533.55					
13360	1965 - Braen Stone of Sparta		Stone for Drainage 2025	499.29	499.29					
13361	2158 - Business Information Systems Inc.	PO 17020	Secretary 1. Properties (St. Control and C	1,045.00	1,045.00					
13362	120 - Harold E. Pellow & Associates, Inc.	PO 16378		2,245.00						
			Henry Road DOT Project	91.00						
			Lake Tranquility Dam 2024 O&M Manual	143.00						
		PO 16757		18.50						
		PO 16781		145.00						
			Twp Engineering Services 2025	580.00	2 522 52					
Services substitutions		PO 16857		477.00	3,699.50					
13363	188 - Home Depot Credit Services	PO 16878	Supplies, Hardware, Small Tools 2025	201.28	201.28					
13364	108 - Honeywell International Inc.	PO 16962		2,038.02	2,038.02					
13365	2246 - Hunterdon County Educational Service Co			50.00	50.00					
13366	190 - JCP& L	PO 17037	The secretary and the secretary of the s	1,829.04	1,829.04					
13367	1826 - Kimball Midwest	PO 16889		314.40	314.40					
13368	1632 - Laddey, Clark & Ryan LLP	PO 17027	February 2025 Legal Services	3,000.00						
		PO 17027		702.00	3,702.00					
13369	2258 - Lafayette Auto Parts Supply, LLC	PO 16990	2025 Motor Vehicle Parts	231.52	231.52					
13370	1153 - Lowe's	PO 16881	STANDARD STA	94.39	94.39					
13371	98 - NJ State Dept of Health & Senior Service			162.00	162.00					
13372	165 - OTC Brands, Inc.	PO 17016	-	209.94	209.94					
13373	2187 - Planet Networks, Inc.	PO 17021	April 2025 Internet & Phone Service	1,529.10	1,529.10					
13374	56 - Public Works Assoc of NJ	PO 17018	Membership Dues 2025 - Zschack/Miller	90.00	90.00					
13375	418 - R&L Data Centers	PO 16853	Payroll Services 2025	319.60	319.60					
13376	1225 - Rutgers, Center for Government Svs	PO 16753	CPWM Course - J. Miller PW-1306-SP25-2	298.00	298.00					
13377	1210 - SK Paper Shred Inc.	PO 16948	Document Shredding 2025	69.99	69.99					
13378	866 - Space Farms, Inc	PO 16919		27.00	27.00					
13379	123 - Staples Advantage	PO 17022	**	406.89	406.89					
380	1152 - Statewide Insurance Fund	PO 16989		37,867.25	37,867.25					
381د	624 - Suburban Propane	PO 16939	ASSERTING A PROPERTY AND A STATE OF THE ASSESSMENT OF THE ASSESSME	1,004.86	1,004.86					
13382	114 - Sussex County MUA		Solid Waste Disposal/Household 2025	5,529.76	5,529.76					
13383	2009 - The Canning Group, LLC	PO 16836		458.33	458.33					
13384	1703 - Town of Newton	PO 16832	Animal Control Services - Shared Service	3,000.00	3,000.00					
13385	1659 - Tree King Inc.	PO 16342	Tree Service/Removal 2024	4,395.00	4,395.00					
13386	2078 - UniFirst Corporation	PO 16863	Uniform Rentals 2025	381.78	381.78					
13387	1923 - Valley Medical Group	PO 16862	2025 Alcohol & Drug Screenings	76.00	76.00					
	TOTAL				140,063.49					
Total to be	paid from Fund 01 CURRENT FUND	133	3,793.50							
	paid from Fund 02 FEDERAL & STATE GRANTS	2	2,314.99							
	paid from Fund 04 GENERAL CAPITAL		91.00		*					
	paid from Fund 12 ANIMAL FUND	3	3,162.00							
	paid from Fund 16 AFFORDABLE HOUSING TRUST FUND		702.00							
		====								

140,063.49

Checks Previously Disbursed

9999 9999 9999 9999 13 13354	Treasurer, State of NJ/2003 Treasurer, State of NJ/2003 State of NJ Div of Pensions/Benefit State of NJ-Division of Pensions Green Twp Board of Education Town of Newton Town of Newton Verizon Wireless	PO# 16981 PO# 16839 PO# 16840 PO# 16838 PO# 16832 PO# 16833	•	7,500.00	3/07/2025 3/10/2025 3/10/2025 3/11/2025 3/05/2025 3/05/2025
13355 13356	Verizon Wireless Verizon Wireless	PO# 16861	Modem-OEM 2025	38.01	3/05/2025 3/05/2025

Vendor

Township of Green

List of Bills - CLEARING ACCOUNT (FUND 01 02 04 12 19) Meeting Date: 03/17/2025 For bills from 02/28/2025 to 03/12/2025 Description

Description

Payment

Check Total

1,006,419.68

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 01 CURRENT FUND Fund 02 FEDERAL & STATE GRANTS Fund 04 GENERAL CAPITAL Fund 12 ANIMAL FUND Fund 16 AFFORDABLE HOUSING TRUST FU	1,003,419.68 3,000.00	133,793.50 2,314.99 91.00 3,162.00 702.00	1,137,213.18 2,314.99 91.00 6,162.00 702.00
BILLS LIST TOTALS	1,006,419.68	140,063.49	1,146,483.17

RESOLUTION 2025-70 TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN SUSSEX COUNTY, NEW JERSEY

RESOLUTION TO EXTEND THE TIME FOR USE OF EMPLOYEE CARRY OVER VACATION TIME

WHEREAS, the Township of Green's Employee Handbook states that employees who do not use all of their vacation allowance may "carry over" a maximum of 25% of their yearly allotted vacation up to April 30th of the next year, and unused vacation time shall be forfeited; and

WHEREAS, DPW employees are on call for winter months and have limited availability to utilize carry over vacation time.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee in the Township of Green, County of Sussex, State of New Jersey, that the Township hereby authorizes to extend DPW employees' use of carry over vacation time through June 30, 2025, due to various conditions.

DATED: March 24, 2025

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a regular meeting held on March 24, 2025.

Mark Zschack, RMC, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung						$\sqrt{}$
Phillips			V			
Qarmout		√	$\sqrt{}$			
Rose	√		1	*		
Mayor Raffay						

RESOLUTION ES2025-05 TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN COUNTY OF SUSSEX, STATE OF NJ

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975 (N.J.S.A. 10:13-12) permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, N.J.S.A. 10:4-13 requires the adoption of a resolution prior to the Township Committee going into Closed Session stating the general nature of the subject matter to be discussed and generally the time and circumstances under which the discussion conducted in Closed Session can be disclosed to the public;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Green, County of Sussex, State of New Jersey as follows:

1.	The public shall be excluded from discussion of and action upon and hereinafter specified subject matter(s)								
2.	The general nature of the subject matter(s) to be discussed is as follows:								
	Personnel Contract Negotiation X Real Property								
	Public SafetyLitigation/Potential LitigationX_ Attorney-Client								
3.	It is anticipated at this time that the above stated subject matter(s) will be made public at the conclusion of each individual specified subject matter.								
4.	This resolution shall take effect immediately.								
Dated:	March 24, 2025								
	I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New do hereby certify the foregoing resolution to be a true and correct copy of a Resolution adopted by wiship Committee at a meeting held on March 24, 2025.								

Mark Zschack, RMC, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung						\checkmark
Phillips			V			
Qarmout		V				
Rose	√		$\sqrt{}$	-		i.
Mayor Raffay			1			